NORTHPORT (Malaysia) BHD



NAVIS N4

Binakon – RF Contractor

Basic

User's Guide

ISD NORTHPORT

By Marina – September 2026

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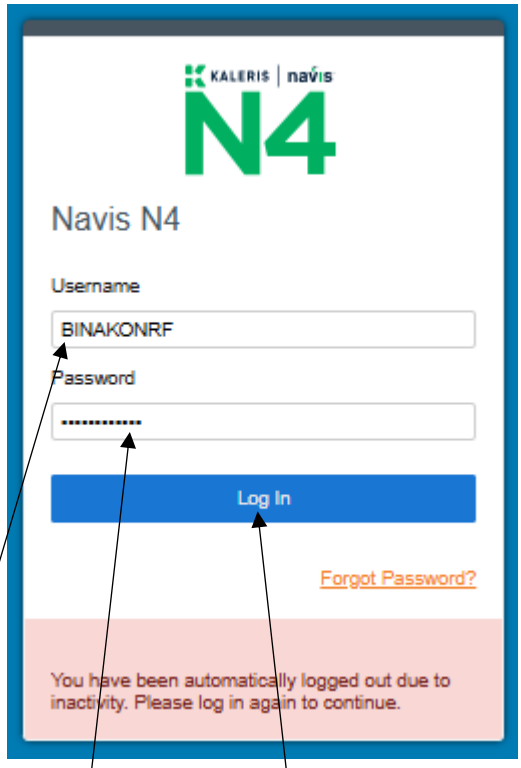
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A) User Account

I. User Log in

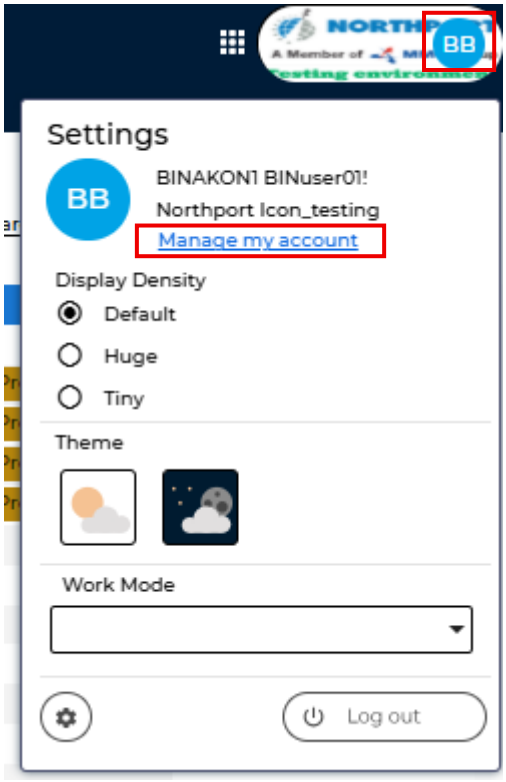
1) Go to below Link: https://n4.northport.com.my/apex/n4.zul



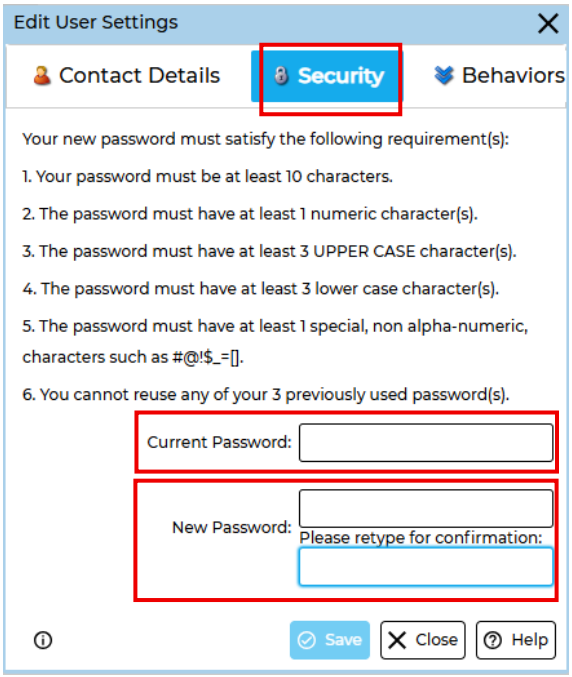
Fill in “**User ID**”, “**User Password**” & click “**Log-in**”

II. Change Password

1) From the **Menu**, click the **logo**
2) The **Settings** menu will appear > Click **Manage My Account**

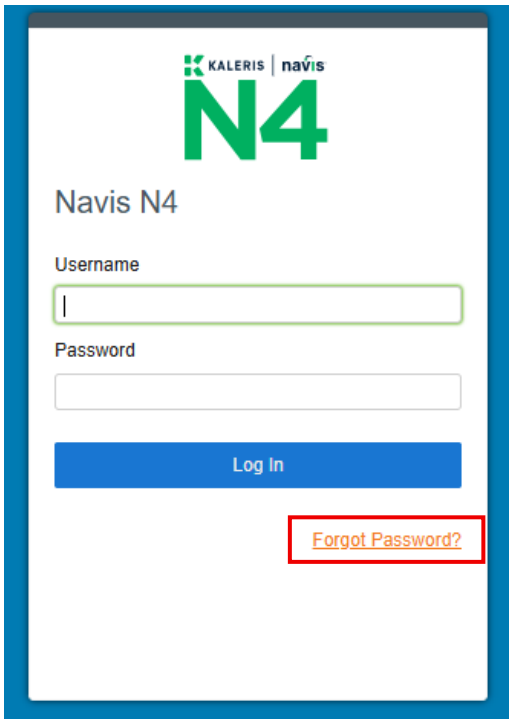


3) Click **Security**
4) Enter your **current password**
5) Enter a **new password** > Click **Save**

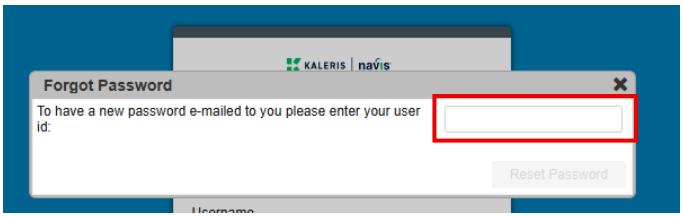


III. Forgot Password

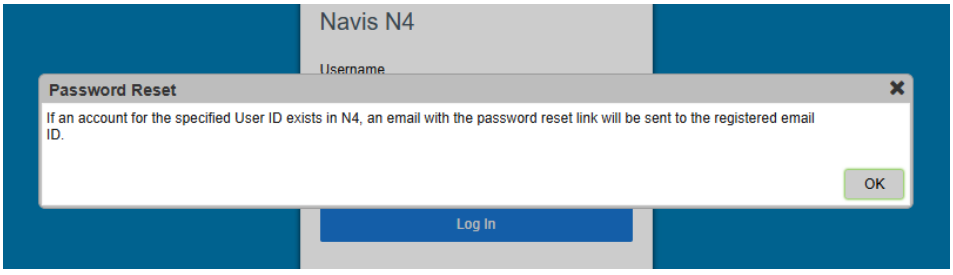
1) From the **Homepage**



2) Click **Forgot Password** > Enter **User ID**



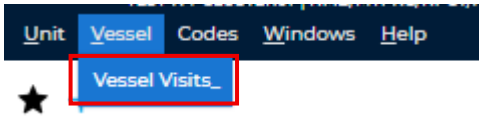
3) A password **reset link** will be sent to your **registered email address**.



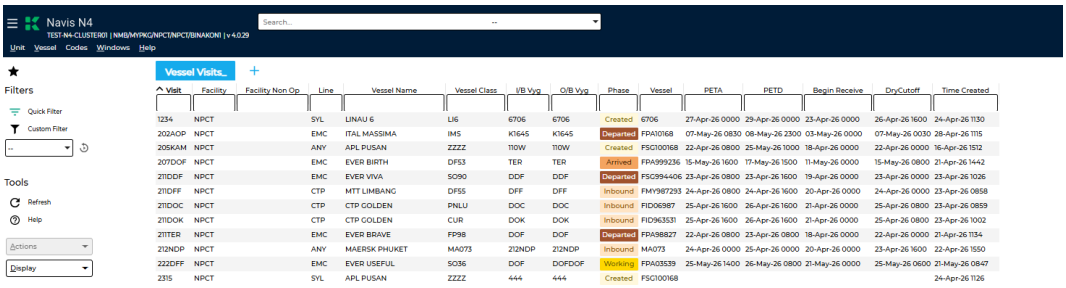
B)Vessel

I. Vessel Visit

1) From Main Menu > Select **Vessel** > click **Vessel Visit**



2) A list of Vessel Visit will be displayed



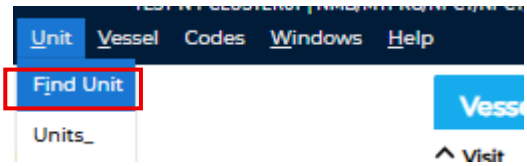
3) Double-click or Right-clicked on selected row **to view** the Vessel details



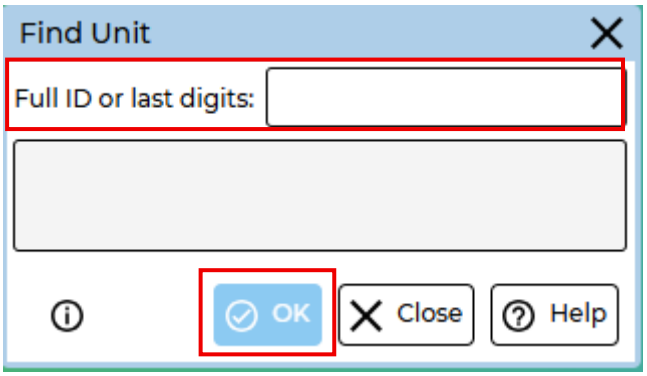
C) Unit (Container Number)

I. Find Unit (*Container Query*)

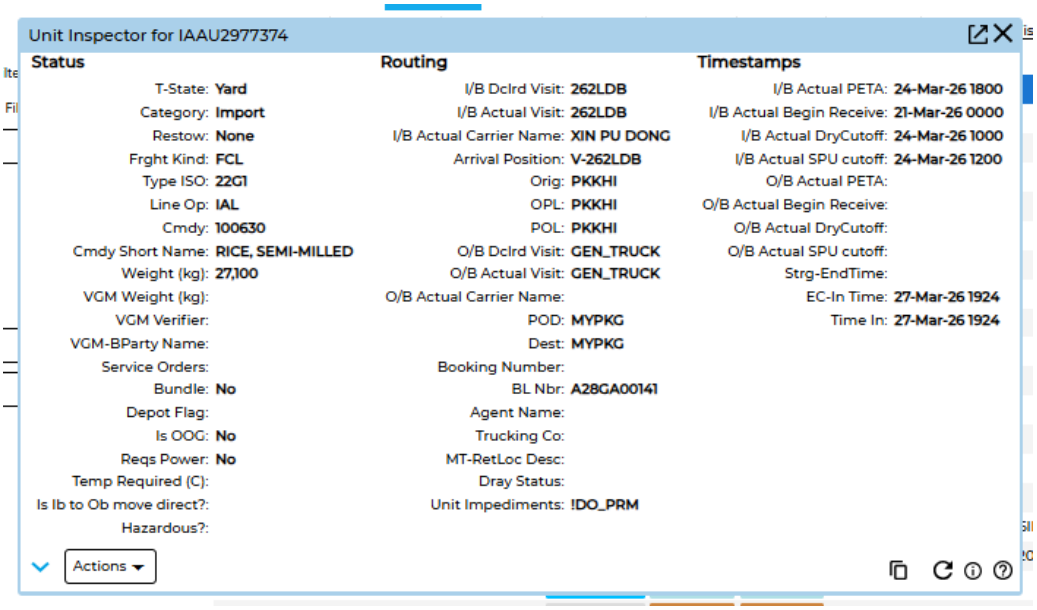
1) From Main Menu > **Unit** > click **Find Unit**



2) Fill in the **Unit Number** > Click **OK**

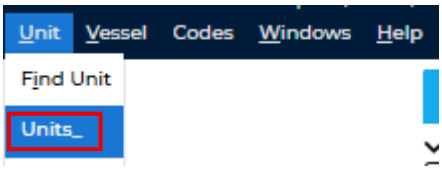


3) The details will be displayed as shown below

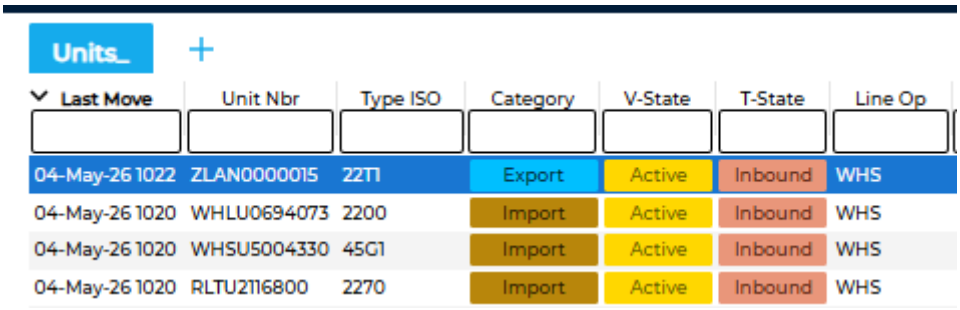


II. Units (*Container List*)

1) From Main Menu > **Unit** > click **Units**

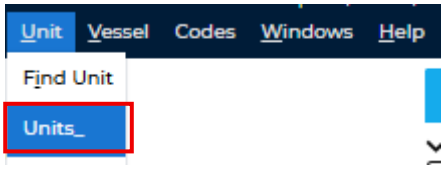


2) A list of Unit will be displayed as per below

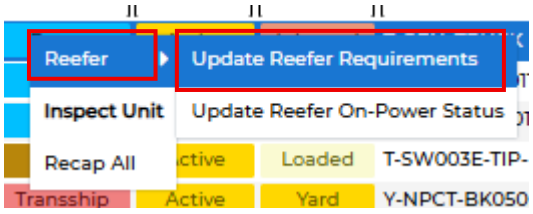


III. Update Reefer Requirements

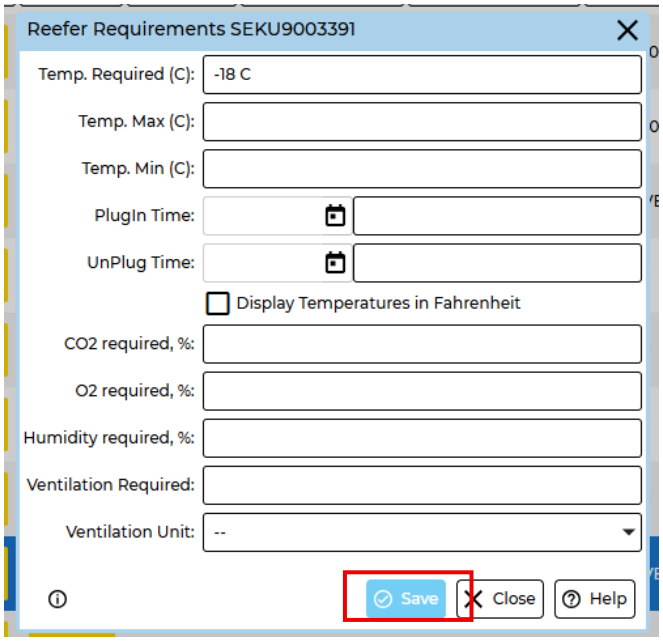
1) From Main Menu > Select **Unit** > click **Units**



2) Right-click the selected **Unit number** > **Reefer** > click **Update Reefer Requirements**

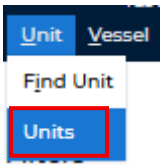


3) Fill in **necessary fields** > Click **Save**

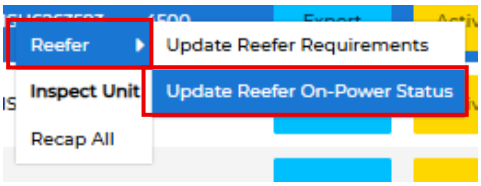


IV. Update Reefer On-Power Status

1) From Main Menu > Select **Unit** > click **Units**



2) Right-click the selected **Unit number** > **Reefer** > click **Update Reefer On-Power Status**



3) Tick the **On-Power Status box** and click **Save**

